

South East Coast Ambulance Service NHS FT action log

Meeting Date	Agenda item	Action Point	Owner	Target Completion Date	Report to:
26.10.2017	111 17 2	The Board to agree the 2018/19 IPR in February	Board	23.02.2017	Board
29.11.2017	128 17 3	SL to explore how to obtain external verification of our safeguarding processes	SL	23.02.2017	Board
29.11.2017	130 17 4	Interim demand and capacity report to be considered by the finance and investment committee in January 2018.	DH	18.01.2018	FIC
29.11.2017	132 17 5	QPS committee to explore the link between performance and patient outcomes	PL	TBC	QPS
29.11.2017	132 17 6	Finance Committee to review the finance report(s) to establish how they can include a forward view on the Trust's cash position, to help ensure more informed investment decisions.	DH	TBC	FIC
11.01.2018	144 17 7	QPS Committee to review the use and impact of the Demand Management Plan over the Christmas and New Year period	JG	08.03.2018	QPS
11.01.2018	146 17 8	WWC to establish the extent of the issue picked up by the Audit Committee, relating to EOC staff being abused by other professionals.	JG	08.03.2018	WWC
11.01.2018	117 17 10	The Board to receive a paper in February on the high turnover rates across each directorate to understand the cause and the action taken to improve this.	SG	23.02.2018	Board
25.01.2018	162 17 12	Principles supporting the Patient & Staff Safety Leadership Walk Rounds policy to be reviewed, before coming back to the Board.	SL	27.03.2018	Board

25.01.2018	162 17 13	Board to receive a paper in the summer, setting out the totality of the Trust's governance structure. An outline plan of what is to be prepared to be agreed by the Audit Committee.	PL	TBC	Board

Key

	Not yet due
	Due
	Overdue
	Closed

Status: (C, IP, R)	Comments / Update
C	The IRP is in development with the latest version before the Board on 23.02.2018
C	SL confirmed he sent the review and strategy to the NHSI safeguard lead and is awaiting feedback.
C	SE confirmed in January that as EOC has been added to the scope the findings will be available now in April. The findings are they are known was reviewed by the Finance & Investment Committee on 05.03.2018.
C	This has been added to the QPS Committee agenda forward plan
IP	
C	Considered on 05.03.2018.
C	Considered on 05.03.2018 - no evidence was established and staff were encouraged to report any such incidents, should they occur.
C	On agenda 27.03.2018 as part of the IPR
C	On agenda 27.03.2018

IP	